




# Mahatma Education Society's Pillai College of Education & Research

Plot-1, Sector-8, Khanda Colony, New Panvel (W)-410206

## Curriculum Planning Committee

A.Y. 2022-2023

Principal of the College	Dr. Sally Enos
Faculty of the Institution	Dr. Saramma Mathew Dr. Bhavna Dave Dr. Geeta S. Thakur Mrs. Namrata Saxena Mrs. Pradnya Jadhav
Representatives of Practice Teaching	Mrs. Teena Johny Mr. Jomon Mathew
Experts	Dr. Anna Fernandes Dr. Sandeep Shinde
Student Representatives	Nirmit Dhuri Seemran Sahani Mukta Kashikar Priya Pillai
Alumni	Mrs. Deepa Jayaroy Mrs. Ichha Mehrotra

  
Dr. (Ms.) Sally Enos  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

## **Minutes of the Meeting**

**Date:** 29<sup>th</sup> April 2023

**Venue:** Conference room, Second floor, PCER-Panvel

**Time** 11.45 am

**Chairperson:** Dr. Sally Enos

**Participants:** M.Ed. and B.Ed. Faculty Members, Student Representatives, Experts, Representatives of Practice Teaching & Placement Schools

### **Agenda:**

- Semester 2 – unit distribution for F.Y. B.Ed. & F.Y. M.Ed. students
- Distribution of M.Ed. students for research.
- Completion of Two weeks of internship
- DLLE
- Activities to be done up to 25<sup>th</sup> May 2023
- Any other matter with the permission of the chair

### **Meeting Highlights:**

Principal, Dr Sally Enos initiated the meeting and the following points related to the agenda were discussed.

#### **A) Unit Distribution**

F.Y. B.Ed. Semester 2

1. Learning and Teaching – Unit 1 and 3 – Mrs. Darshana, Unit 2 and 4 – Mrs. Shruti Nair, Unit 5 and 6 – Mrs. Pradnya Jadhav
2. Educational Management – Unit 1 and 4 – Mrs. Isha, Unit 2 and 6 – Mrs. Bhanu, Unit 3 and 5 – Mrs. Manju
3. Pedagogy of School Subjects 1
  - a. English/Hindi – Mrs. Pradnya Jadhav
  - b. Commerce – Mrs. Isha Dhody
  - c. Economics – Mrs. Manju Vinesh
  - d. Mathematics – Unit 1, 2, 4, 5 – Dr. Geeta Thakur, Unit 3 and 6 – Mrs. Darshana Jadhav
  - e. Science – Mrs. Shruti Nair
  - f. Geography – Mrs. Bhanu Yadav
  - g. History – Dr. Bhavna Dave

F.Y. M.Ed. Semester 2

1. Introduction to Research – Dr. Bhavna Dave and Dr. Sally Enos
2. Curriculum Studies – Dr. Geeta Thakur and Dr. Bhavna Dave
3. Sociology of Education – Dr. Saramma Mathew
4. Higher Education Studies – Mrs. Namrata Saxena

B) Distribution of M.Ed. Students – A lottery was drawn to distribute the M.Ed. Student teachers among the research guides for their M.Ed. dissertation. The B.Ed. faculty helped in this process.

C) Completion of 2-weeks of Internship – Dr. Enos congratulated the staff for the successful completion of 2 weeks internship which was a part of the semester 2 schedule. The remaining 1 week will be continued after the schools reopen in the month of June.

D) Department of Lifelong Learning and Extension activity – The teacher in-charge of DLLE program will be Mrs. Pradnya Jadhav. The students should be motivated to enroll for the DLLE program as it is a service to the society and also helps students fetch extra grade points.

E) College Activities for the month of May: The following activities were planned to be completed by 25<sup>th</sup> May 2023:

1. Indoor games – Mrs. Bhanu Yadav will be the teacher in-charge of the indoor games. Along with the student council, provisions should be made for the smooth conduction of Chess, Carom, Table tennis and Badminton. The entire schedule should be planned and shared with the student teachers.
2. Cultural competitions – The teacher in-charge and members of the cells and clubs should come together to plan cultural competitions. The competition will be conducted over a span of 2 days. The competitive activities will be cell-wise and club-wise.
3. Bulletin board Preparation – On 18<sup>th</sup> May 2023, a workshop on preparing bulletin boards is organized for all the student teachers. The expert for the day will be our Alumni, Mrs. Reshma Sudhir (B.Ed. 2015-17)
4. Flannel board making – Our faculty Mr. Ramdas Kondilkar will take a session for the student teacher on making flannel board. Sir is requested to confirm the date for the same.
5. Anti-ragging – Mrs. Bhanu Yadav will be the teacher in-charge of the Anti-ragging cell. A session on Anti-ragging is scheduled for 13<sup>th</sup> May 2023.
6. Photo session – Principal, Dr. Enos connected with Mr. Deepak, photographer. V-Pillai's campus for the class photograph. He will confirm his availability as the earliest.

A highly appreciable task taken up by 10 student teachers volunteer is the supervision duty of NEET examination, scheduled on 7<sup>th</sup> May 2023 at Mahatma International School, Khanda Colony. Such collaboration will ensure a healthy relationship between the two institutions.

Main issues discussed, and their action taken are as followed –

- University level examination – dates were not declared by the University so the student teachers will be conducted and completed by 25<sup>th</sup> May 2023
- Internship will be continued in the month of June.

The meeting concluded at 1.30 pm.





# Mahatma Education Society's Pillai College of Education & Research

Plot-1, Sector-8, Khanda Colony, New Panvel (W)-410206

Date: 24<sup>th</sup> April. 2023

## MEETING NOTICE

Dear Madam/ Sir,

Warm greetings!

A meeting of the Curriculum Planning Committee has been scheduled as follows. Please make it possible to attend the same.

Date: 29<sup>th</sup> April 2023

Time 11.45 a.m.

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate the agenda of the meeting.

### Agenda:

- Semester 2 – unit distribution for F.Y. B.Ed. & F.Y. M.Ed. students
- Distribution of M.Ed. students for research.
- Completion of Two weeks of internship
- DLLE
- Activities to be done up to 25<sup>th</sup> May 2023
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you.

Yours truly,

  
Dr. (Ms.) Sully Enos  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

## **Minutes of the Meeting**

**Date:** 15<sup>th</sup> February 2023

**Venue:** Conference room, Second floor, PCER-Panvel

**Chairperson:** Dr. Sally Enos

**Participants:** B.Ed. and M.Ed. Faculty members

**Agenda:**

- University level semester end examinations
- Cell and Club activities
- Practice teaching and Examination related activities
- Any other matter with the permission of the chair

**Meeting highlights:**

The following points were discussed in the meeting:

- The University level semester end examinations for Sem. 3 – S.Y. B.Ed. is scheduled from 1<sup>st</sup> to 3<sup>rd</sup> March 2023 and for Sem. 1 – F.Y. B.Ed. is scheduled from 10<sup>th</sup> to 12<sup>th</sup> April 2023. The internal assessment of both semesters has to be completed before the student teachers appear for their semester end examination. Teacher educators should ensure that the notes are uploaded in the google classroom on time.
- Cell and Club activities should be continued; the following activities are tentatively scheduled.
  - a. Nature Club – The members of the nature club wish to start E-waste collection campaign. Tentative submission date for e-waste will be 18<sup>th</sup> March 2023.
  - b. Well-being club - Yoga Sessions by our Alumni Ms. Bharati Iyer should be scheduled for the month of March and a talk by Ms. Yvette Lee, counsellor, PCER should be scheduled for April. The teacher in-charge should contact the resource persons and fix the dates.
  - c. Women Development cell - A webinar on Financial Literacy by Ms. Mili Paul is scheduled for 26<sup>th</sup> April 2023. Soroptimist International is organizing a talk on the occasion of Women's Day on 8<sup>th</sup> March 2023. The teacher educators and student teachers will attend the session at V Pillai Campus, New Panvel.
- Practice teaching
  - a. The student teachers will be introduced to Pre-practice teaching skills which will be scheduled from 8<sup>th</sup> to 31<sup>st</sup> March 2023. Along with the teaching skills, the practice teaching in-charge should also arrange for demonstration lessons by our S.Y. B.Ed. student-teachers.
  - b. Orientation to internship will be done on 12<sup>th</sup> April 2023 after the student-teachers have completed their last paper of university examination. A teaching aid workshop needs to be organized for the student-teachers to help them get ideas to create eco-friendly and economical teaching aids for their school internship.

- c. Semester 2 internship is scheduled from 17<sup>th</sup> to 28<sup>th</sup> April 2023. The practice teaching in-charge should take permissions from CBSE schools in Panvel and Kharghar. Regular lectures will resume from 2<sup>nd</sup> May 2023.
- Examination - Content test for semester 2 F.Y. B.Ed. may be tentatively scheduled for 6<sup>th</sup> May 2023. The assignment topics should be given to the student teachers so that they submit their assignments before they leave for their summer break.

Main issues discussed, and their action taken are as followed –

- Cell and club activities to be decided and conducted for the student teachers.
- VACC to be introduced and submission dates

The meeting concluded at 1.30 pm and was attended by:





# Mahatma Education Society's Pillai College of Education & Research

Plot-1, Sector-8, Khanda Colony, New Panvel (W)-410206

Date: 11<sup>th</sup> February 2023

## MEETING NOTICE

Dear Madam/ Sir,

Warm greetings!

A meeting of the Curriculum Planning Committee has been scheduled as follows. Please make it possible to attend the same.

Date: 15<sup>th</sup> February 2023

Time 12 pm

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate the agenda of the meeting.

### Agenda of the meeting:

- University level semester end examinations
- Cell and Club activities
- Practice teaching and Examination related activities
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you.

Yours truly,

  
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## **Minutes of the Meeting**

**Date:** 21<sup>st</sup> November 2022

**Venue:** Conference room, Second floor, PCER-Panvel

**Chairperson:** Dr. Sally Enos

**Participants:** B.Ed. and M.Ed. Faculty members

### **Agenda of the meeting:**

- Community work
- Orientation programme for B.Ed. and M.Ed.
- Ability course and Cultural activity
- Activities to be completed till February 2023
- Portfolio distribution
- Value added course and Self-study courses
- Nature Club activity
- Any other matter with the permission of the chair

### **Meeting Highlights:**

The following points were discussed in the meeting:

- Community work for Semester 1 B.Ed. 2022-24 will be conducted from 1<sup>st</sup> December 2022 at the 4 pre-decided centers, Kaliki Chaya, Nirmal Jyoti Trust, Jyoti Charitable Trust. On 4<sup>th</sup> February 2023 MES is organizing Community Service day at V Pillai Campus. The teacher in charge will be Dr. Geeta S. Thakur. It was decided that the volunteers from F.Y. B.Ed. will be selected and this year too we will be taking children from Immanuel Mercy Home. Permission needs to be sought from them and further communication should be maintained with the organizers. Games/activities need to be decided.
- An orientation programme for the induction of student teachers to the B.Ed. and M.Ed. courses will be held on 19<sup>th</sup> December 2022. Dr. Bhavna Dave and Dr. Sally Enos will be in-charge of the event.
- The student teachers from Sem 1 F.Y. B.Ed. will be introduced to Ability course 1 Critical understanding of ICT on 19<sup>th</sup> December 2022. The schedule for the practical will be shared with them on that day.
- Cultural activity will be organized for the student teachers as a part of their B.Ed. curriculum. The student teachers will be grouped and topics for dramatization will be allotted to them. They have to meet to prepare for their presentations. Tentative dates for presentations will be 2<sup>nd</sup>, 3<sup>rd</sup> and 15<sup>th</sup> January 2023. The schedule for the same will be shared with the student teachers at the earliest.
- The following activities can be planned and completed by February end 2023
  - a. The S.Y. B.Ed. student teachers want to formally welcome the F.Y. B.Ed. student teachers. A Freshers party can be organized on 2<sup>nd</sup> January 2023



- b. Lectures for Sem 1 will start from 3<sup>rd</sup> January 2023
- c. The student-teachers should be introduced to the roles and responsibilities of Student council and elections for the same should be conducted by 9<sup>th</sup> January 2023. The interested candidates can campaign to be a part of the student council.
- d. Since the annual Sports day event could not be conducted due to the prevailing situations, on 14<sup>th</sup> January 2023 an annual sports meet will be held. The teacher in-charge will be Dr. Geeta Thakur who will coordinate with Dr. Sandeep Shinde, Principal, B.P. Ed. for the management of the sports events and Mr. Prashant Nair, Principal, DPGA for the sports facilities.
- e. Picnic was long due for the student teachers of S.Y. B.Ed. hence it was decided to take both the B.Ed. and M.Ed. batch to Nagaon for a fun filled day at the beach on 27<sup>th</sup> January 2023. The teacher in-charge was Dr. Bhavna Dave who will coordinate for accommodation, refreshments and transport of the student-teachers.
- The following portfolios were distributed:
  - a. Examination portfolio in-charge Ms. Bhanu Yadav
  - b. Practice teaching in-charge Ms. Manju Vinish
  - c. Co-curricular activities in-charge Ms. Shruti Nair and Ms. Darshana Jadhav
- Tentative dates for the Essay test for F.Y. B.Ed. will be 23<sup>rd</sup> January 2023, Class-test 1 from 13<sup>th</sup> February 2023 and Class test 2 in the first week of March 2023. The portion of the courses should be completed keeping in mind the dates of the essay and class-tests.
- The student teachers from F.Y. B.Ed. should be introduced to self-paced value-added course Drama and Dance as pedagogy. The recordings are uploaded on the google classrooms and certificates will be awarded after the completion of the course. Student teachers should also be encouraged to undertake Self-study courses.
- Nature Club activity of making Eco-bricks should be introduced and instructions for the same will be given by 17<sup>th</sup> January 2023. Tentative date of submission should be decided and conveyed to the student-teachers.
- A Talk by prof Richard Rose on Inclusive education for children with autism and intellectual disability is scheduled on 24<sup>th</sup> February 2023. It is an initiative by SOPAN. Student teachers from both the batches should be encouraged to participate.

Main issues discussed, and their action taken are as followed –

- Introduction of VACC, Completion of Community work and cultural activities,
- Planning for Community service day to be held in V Pillai Campus.

The meeting concluded at 1.30 pm and was attended by:





# Mahatma Education Society's Pillai College of Education & Research

Plot-1, Sector-8, Khanda Colony, New Panvel (W)-410206

Date: 19<sup>th</sup> November 2022

## MEETING NOTICE

Dear Madam/ Sir,

Warm greetings!

A meeting of the Curriculum Planning Committee has been scheduled as follows. Please make it possible to attend the same.

Date: 21<sup>st</sup> November 2022

Time 12 pm

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate the agenda of the meeting.

### Agenda of the meeting:

- Community work for Semester 1 B.Ed. 2022-24 and Community service day
- Orientation programme for B.Ed. and M.Ed.
- Ability course
- Cultural activity
- Activities to be completed till February 2023
- Portfolio distribution
- Value added course - Drama and Dance as pedagogy.
- Self-study courses
- Nature Club activity
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you.

Yours truly,

  
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## **Minutes of the Meeting**

**Date:** 4<sup>th</sup> October 2022

**Venue:** Conference room, Second floor, PCER-Panvel

**Time** 4:00 p.m.

**Chairperson:** Dr. Sally Enos

**Participants:** M.Ed. and B.Ed. Faculty Members, Student Representatives, Experts, Representatives of Practice Teaching & Placement Schools

### **Agenda:**

- Regarding planning of course subjects and activity portfolios w.r.t. Sem-3 & 4 for S.Y. B.Ed. & S.Y. M.Ed. students
- Regarding conduct of practice teaching, evaluation workshop, action research, M.Ed. dissertation & Community work
- Planning of course subjects and activity portfolios w.r.t. Sem-1 for F.Y. B.Ed. & F.Y. M.Ed. students:
- Any other matter with the permission of the chair

### **Meeting Highlights:**

Principal, Dr Sally Enos initiated the meeting and the following points related to the agenda were discussed.

The distribution of the course subjects and activity portfolios w.r.t. Sem-3 & 4 for S.Y. B.Ed. & S.Y. M.Ed. students are as follows:

#### **Semester 3: B.Ed. Course Subject and Portfolio distribution.**

- CC4 – Assessment for Learning (Dr. Bhavna Dave, Dr. Geeta Thakur, Dr. Rakhi Sawlani)
- IC3 – Language Across Curriculum (Mrs. Pradnya Jadhav, Mrs. Isha Dhody, Dr. Rakhi Sawlani)
- EC2 – Pedagogy of School Subjects 2
  - English – Mrs. Pradnya Jadhav
  - History and Geography – Dr. Bhavna Dave
  - Science – Dr. Rakhi Sawlani, Mrs. Namrata Saxena
  - Mathematics – Mr. Gyanendrapratap Singh, Dr. Geeta Thakur
  - Economics – Mrs. Isha Dhody

#### **Semester 4: B.Ed. Course Subject and Portfolio distribution.**

- CC5 – Contemporary India and Education (Mrs. Shruti Nair, Mrs. Isha Dhody, Mrs. Bhanu Yadav)
- EC3 – Guidance and Counselling – Mrs. Manju Varadattil and Mrs. Isha Dhody  
– Environmental Education – Mrs. Shruti Nair, Mrs. Darshana Jadhav, Mrs. Bhanu Yadav
- IC4 – Creating an Inclusive School (Mrs. Manju Varadatti, Mrs. Darshana Jadhav, Mrs. Pradnya Jadhav, Mrs. Namrata Saxena)

Examination in-charge: Mrs. Bhanu and Mrs. Isha Dhody

Community work in-charge – Dr. Bhavna Dave

Practice teaching in-charge – Dr. Rakhi Sawlani

#### **Semester 3: M.Ed. Course Subject and Portfolio distribution.**

- EC1 – Secondary and Higher Secondary (Dr. Saramma Mathew)
- EC2 – Pedagogy, Andragogy and Assessment (Dr. Saramma Mathew, Dr. Geeta Thakur)

- CC9 – Research Methodology (Dr. Sally Enos, Dr. Bhavna Dave)

*All Lectures for Semester 3 will be conducted on Saturdays from 21<sup>st</sup> December 2022. Tentative examination date will be 2<sup>nd</sup> week of March 2023.*

Semester 4: M.Ed. Course Subject and Portfolio distribution.

- OC1 – Communication Skills and Academic Writing (Dr Bhavna Dave/ Ms Namrata Saxena, Dr. Geeta Thakur)
- OC2 – Environmental Education (Dr. Sally Enos, Dr. Geeta Thakur)
- OC3 – Educational Management (Dr. Saramma Mathew)

*Semester 4 internship will continue from April onwards along with lectures.*

Internship – Due to the delayed Semester 2 examination, the internship for both M.Ed. and B.Ed. Semester 3 will begin after the examination which is scheduled in the second week of November 2022. For Student teachers, they have to take part in the functioning of the B.Ed. activities. B.Ed. internship will begin from 21<sup>st</sup> November 2022 where the students must take 10 General Lessons and 5 Co-Teaching lessons with their mentors.

Action Research – A session on Action research will be conducted after 20<sup>th</sup> December 2022. The title of the action research will be decided by the students within 5 days. Tool preparation should start after the title is selected by their respective guides. Follow up should be done by the teachers from time to time. The students will have to complete their data collection for their action research during the internship. Sessions on Data analysis and report writing will be conducted by the teacher in-charge Dr. Rakhi Sawlani.

Community work – For Community work, which is a part of Semester 4, the student teachers will have to make 1 eco-brick, collect or donate e-waste and make paper bags for distribution.

Audit Course - Drama and Art in Education – online e-learning course is prepared and will be made available for the student teachers. Student teachers will be assigned unit wise topics to be completed for the same.

Planning of course subjects and activity portfolios w.r.t. Sem-1 for F.Y. B.Ed. & F.Y. M.Ed. students:

Due to a delay in the admission procedure, Semester 1 will start only by February 2023. The students can start with their community work at the previously identified community centers.

Semester 1: B.Ed. Course Subject and Portfolio distribution:

- CC1- Childhood and Growing up (Mrs. Pradnya Jadhav, Ms. Namrata Saxena)
- CC2- Knowledge and Curriculum (Mr. Gyanendrapratap Singh and Mrs. Isha Dhody)
- IC1 – Gender, School, and Society (Dr. Rakhi Sawlani, Dr, Bhavna Dave and Dr. Geeta Thakur)
- Ability course 1: Critical understanding of ICT (In-charge – Dr. Geeta Thakur)
- Annual College Magazine – Dr. Geeta Thakur
- Biannual - Newsletters – Dr. Geeta Thakur
- Co-curricular activities – Mrs Pradnya Jadhav
- Community work – Dr. Sally Enos, Dr. Saramma Mathew, Dr. Geeta Thakur and Mrs. Isha Dhody.
- Examination – Ms. Isha Dhody
- Audit course – Drama and Art in Education – online e-learning course is prepared and will be made available for the student teachers. This audit course will be spread across

the entire year and student teachers will be assigned unit wise topics to be covered for the same.

Semester 1: M.Ed. Course Subject and Portfolio distribution.

- CC1 – Philosophy of Education (Dr. Saramma Mathew, Mrs. Pradnya Jadhav)
- CC2 – History, Politics and Economics of Education (Dr. Sally Enos)
- CC3 – Psychology of Development and Learning (Dr. Bhavna Dave and Dr. Geeta Thakur)
- CC4 – Teacher Education (Mrs. Namrata Saxena)

Main issues discussed, and their action taken are as followed –

- Audit course – Creation and uploading of e-learning material for the Audit course on Drama and Art in Education. Teacher educators have to finalize the content and start creating spoken tutorials.
- Community work – Since the admissions got delayed again this year, community work of the students will begin at the decided organizations.

The meeting concluded at 5.30 pm and was attended by:





# Mahatma Education Society's Pillai College of Education & Research

Plot-1, Sector-8, Khanda Colony, New Panvel (W)-410206

Date: 31<sup>st</sup> September 2022

## MEETING NOTICE

Dear Madam/ Sir,

Warm greetings!

A meeting of the Curriculum Planning Committee has been scheduled as follows. Please make it possible to attend the same.

Date: 4<sup>th</sup> October 2022

Time 4:00 p.m.

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate the agenda of the meeting.

### Agenda:

- Regarding planning of course subjects and activity portfolios w.r.t. Sem-3 & 4 for S.Y. B.Ed. & S.Y. M.Ed. students
- Regarding conduct of practice teaching, evaluation workshop, action research, M.Ed. dissertation & Community work
- Planning of course subjects and activity portfolios w.r.t. Sem-1 for F.Y. B.Ed. & F.Y. M.Ed. students:
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you.

Yours truly,

  
Dr. (Ms.) Sally Enos  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
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**Pillai College of Education & Research**

**Plot no. 1, Sector-8, Khanda Colony, New Panvel (W)-410206**

### ACTION TAKEN PLAN

<b>Members</b>	<b>Issues/ Challenges</b>	<b>Action Taken</b>
Principal	Avail grants for seminar/ FDP from recognized bodies & organize collaborative programs with other institutions.	A short-term course was organized in collaboration with HRDC-University of Mumbai
		Application was sent to ICSSR-WRC for conducting a 10 days Research Methodology workshop.
		Workshop & Symposium on Education in Universal Human Values was organized in collaboration with Baha'i Academy.
Faculty members	Assistance required for applying for patent.	Session by Guest expert was organized to enable faculty members understand about how to think creatively, make abstracts and apply for patents.
Practice Teaching Schools	Need of digital assistance for conducting sessions for school students.	Student teachers prepared PowerPoint presentations & also created Screen-cast videos to help the shadow teachers from the practice teaching schools.
Students	Need of more add on courses	Add on courses on Digital Skills; Art & Drama In Education were introduced.
	Developing soft skills	Celebration of days of importance in which students took roles of anchor, discussants, rapporteurs.
Faculty members & Research Scholars	Assistance required for review & publications	Session by Guest expert was organized on 'Review of Literature' and 'Publication of Research papers' was organized.
Alumni	Conduct sessions for TET and PGT	The alumni are directed to the experts who conduct online sessions so that it is convenient

		for the alumni working in schools & colleges to seek help for preparing for the TET examination.
	Assistance for attending the seminars and conferences	Information regarding seminars/workshops/conferences in the college as well as other institutes is communicated to the alumni and they are encouraged to participate in the same.
	Help to upgrade job	Created Whatsapp group for Placement; Information related to vacancies are posted regularly, Sessions on Resume writing & facing Interviews conducted.

  
*Dr. (Ms.) Sally Enos*  
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