



MAHATMA EDUCATION SOCIETY'S

**PILLAI**

**COLLEGE OF**

**EDUCATION & RESEARCH**

Dr. Pillai Teachers Training & Research Centre  
Plot.1, Sector 8, Khanda Colony,  
New Panvel - 410206 Tel: 2748 0289, 2748 1864  
Fax: 2746 4161

NAAC Accredited 'A' Grade

Date: 19<sup>th</sup> May, 2018

Dear Sir/Madam,

Warm Greetings!

A meeting of the IQAC has been scheduled as follows. Please make it possible to attend the same.

Date: 26<sup>th</sup> May, 2018

Time: 4:00 p.m.

Venue: Conference room, 2<sup>nd</sup> floor, PCER-Panvel


The following is the agenda of the meeting:

- Preparing a perspective plan
- Accelerating the functioning of Pillai Education Alumni Association
- Signing and functionality of Memorandum of Understanding (MoU) with other institutions
- Value-added Add-on courses that can be implemented
- Regarding Ph.D. guides and seats for Ph.D.
- Boosting research related and environment related activities
- Regarding student participation in National Seminars
- Any other matter with the permission of the chair

Your presence at the meeting will enable us get valuable suggestions. Please do make it possible to attend.

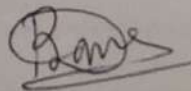
Thank You.

Yours truly,

  
Dr. (Ms.) Sally Enos

PRINCIPAL

MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr. Pillai Teacher Training & Research Centre  
Plot No. 1, Sector-8, Khanda Colony  
New Panvel - 410 206




IQAC Co-ordinator  
PCER - Panvel.


### Minutes of the IQAC Meeting held on 26<sup>th</sup> May 2018


- Dr. Bhavna Dave, coordinator of IQAC that various action plans were listed in the previous meetings and targets set were achieved too. However a detailed criterion-wise perspective plan needs to be chalked out so that all areas for quality improvement are covered. After discussion, the various criterion given by NAAC were distributed amongst the B.Ed. & M.Ed. faculty members keeping in mind the portfolios they handled in college and each one was told to list their plan of action and give the document to the IQAC Coordinator.
- Dr. Bhavna Dave informed the committee that Dr. Geeta R. Thakur had given her resignation and was serving in the notice period.
- The IQAC members discussed the need of accelerating the functioning of the Pillai Education Alumni Association. Principal Dr. Sally told the members that she was happy that the association was registered. The alumni members in the IQAC- Ms. Suchitra and Mr. Rajesh said that they had planned to work actively for the community. Some of the alumni will also be contacted to conduct sessions for the current batch of students. These sessions could help develop teaching skills of the students. They would also give their plan of action after discussion in the Pillai Education Alumni Association meeting.
- It was also decided that IQAC coordinator and other members contact the heads of various institutions that would help us in enhancing quality and sign a Memorandum of Association with them. Dr. Bhavna said that the MoU signed with MGM nursing college was functional & very helpful. They helped the college to conduct a certificate course on Basic first aid and also sought help from our faculty members to take sessions on Evaluation for their students.
- It was decided in the meeting that a certificate course on 'Understanding the Self' should be introduced for the B.Ed. students. Better self-awareness will help them to build high self-esteem and confidence in the students. The course units would be listed in the staff meeting and conducted by the staff members.
- The College Ph.D. centre had 5 research guides and therefore date for interviews should be scheduled, panelists invited and the applicants must be sent mails informing the date, time and venue of interviews.
- Teacher-educators were encouraged to make efforts to publish research based papers in peer-reviewed journals and also guide students to take up research activities other than compulsory in the curriculum.

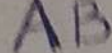
- The committee discussed that the paper-bag project should be boosted so that more vendors can get the benefit of receiving bags for free. It would also help to minimize the use of plastic bags.
- The IAQC discussed that since we organize two seminars every year, students should be motivated to use this as a platform to present papers. This will not only enhance their knowledge about research, the style of presentation and other topics but also give them confidence of public speaking.
- The meeting ended with a vote of thanks to the chair.


**IQAC Members:**

Dr. Sally Enos 


Mr. Khalil Shaikh 

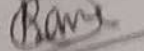
Mrs. Sally George 


Dr. T.A. James 


Dr. Pratima Pradban 

Dr. Saramma Mathew

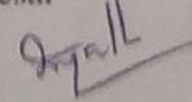
Mrs. Anuradha Kolhe 


Dr. Bhavna Dave 

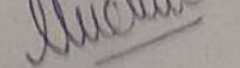
Mrs. Geeta S. Thakur 

Mrs. Bindu Tambe 

Mrs. Shraddha Sardesai

Mr. Jomon Mathew 

Ms. Smitha Kurup 

Mrs. Suchitra More 



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Fax: 2746 4161  
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Date: 31<sup>st</sup> August, 2018

### IQAC meeting notice

Dear Madam/ Sir,

Greetings to all of you!

A meeting of the IQAC has been scheduled as follows. Please make it possible to attend the same.

Date: 1<sup>st</sup> September, 2018

Time 4:00 p.m.

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate on the agenda of the meeting.


Agenda:

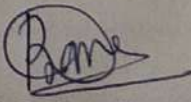
- Regarding applications for Ph.D. interviews
- Regarding organizing National Seminars
- Regarding institutional linkage
- Regarding working of the Alumni association
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you,

Yours truly,

  
**Dr. (Ms.) Sally Enos**  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

  
IQAC Coordinator  
Dr. Bhavna Dave

## Minutes of the IQAC Meeting held on 1<sup>st</sup> September 2018

- Dr. Bhavna Dave informed the members that the College Ph.D. Centre had received many applications from candidates willing to register for Ph.D. The college had 5 vacant seats for Ph.D. candidature for which interviews have to be planned.
- She also informed the members that a National level seminar on "Environmental Re-Engineering Series- 9: Clean & Green Planet" was planned to be organized on 1<sup>st</sup> December 2018. This seminar would be a student-special seminar in which students would be encouraged to present papers-both conceptual and research-based which would be guided by the students. All
- She put in a proposal to the committee for signing a Memorandum of Understanding (MoU) to promote and enhance mutual cooperation of academic interest between our college and K.M.E. Society's G.M. Momin Women's College at the seminar on 1<sup>st</sup> December. The IQAC team unanimously agreed as everyone was of the opinion that this MoU will help to provide advice and expertise for promote curricular, co-curricular and extra-curricular activities between both institutes. It will also enable the institute to seek support in organizing conferences, seminars, and workshops on varied topics.
- The alumni members declared to the committee members that as promised, the Pillai Education Alumni Association had taken up noble deeds-like paying the fees of 20 orphan children of Immanuel Mercy Home, Chiple and taking a lead role in channelizing relief material for the flood victims of Kerala. A few alumni members also took up sessions and talks on a variety of topics. Everyone congratulated the representatives of the alumni for accelerating the functioning of the Pillai Education Alumni Association.
- The meeting ended with a vote of thanks to all the members.

### **IQAC Members:**

Dr. Sally Enos

Mr. Khalil Shaikh

Mrs. Sally George

Dr. T.A. James

Dr. Pratima Pradhan

Dr. Saramma Mathew

Mrs. Anuradha Kolhe

Dr. Bhavna Dave

Mrs. Geeta S. Thakur

Mrs. Bindu Tambe

Mrs. Shraddha Sardesai

Mr. Jomon Mathew

Ms. Smitha Kurup

Mrs. Suchitra More



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New Panvel - 410206 Tel: 2748 0289, 2748 1864  
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Date: 22<sup>nd</sup> December, 2018

**IQAC meeting notice**

Dear Madam/ Sir,

Greetings to all of you!

A meeting of the IQAC has been scheduled as follows. Please make it possible to attend the same.

Date: 5<sup>th</sup> January, 2019

Time 4:00 p.m.

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate on the agenda of the meeting.

Agenda:

- Regarding Ph.D. interviews
- Regarding Education in Universal Human Values
- Regarding institutional linkage
- Regarding field visits
- Regarding use of ICT in Teaching Learning
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you,

Yours truly,

*Dr. (Ms.) Sally Encos*  
PRINCIPAL

MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

IQAC Coordinator  
Dr. Bhavna Dave

## Minutes of the IQAC Meeting held on 5<sup>th</sup> January 2019

- Dr. Bhavna Dave informed the members that the College Ph.D. Centre had called the applicants for Ph.D. candidature for interviews on 13<sup>th</sup> December, 2018. Five seats that were vacant were taken up by the different guides as per the merit list after the interviews.
- Four faculty members participated in the UGC sponsored FDP on "Education in Universal Human Values" from 17<sup>th</sup> to 23<sup>rd</sup> Dec. 2018 organized by HRDC, Savitribai Phule Pune University, Pune at Baha'i Academy, Panchagani and Principal Sally Enos will also be attending a three-day workshop on the same theme from 15<sup>th</sup> to 17<sup>th</sup> Feb. 2019.
- It was also discussed that since all faculty members were trained for the modules in 'Education in Universal Human Values' we could sign a Memorandum of Understanding with Baha'i Academy also so that our students and other nearby institutions will also benefit in many ways.
- Dr. Dave told the IQAC that as discussed in the previous meetings, an MoU with K.M.E. society's Momin College was signed on 1<sup>st</sup> Dec. 2018 for mutual benefit of both institutes.
- Students will be taken to Homi Bhabha Centre for Science Education on the occasion of Science day 28<sup>th</sup> February, 2019 to give exposure to the students on various activities and information in Science.

It was decided that portfolio in-charge teachers must think of different places where students can be taken for educational field visits and gain enriching experiences.

- Teachers must train the students to make spoken tutorials in their methods so that ICT can be used in teaching learning by the student-teachers also. It was decided that students will prepare a 4-5 minute spoken tutorial to learn the process and upload their video on Edmodo.
- The meeting ended with a vote of thanks to the chair.

### IQAC Members:

Dr. Sally Enos

Mr. Khalil Shaikh

Mrs. Sally George

Dr. T.A. James

Dr. Pratima Pradhan

Dr. Saramma Mathew

Mrs. Anuradha Kolhe

Dr. Bhavna Dave

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